



"Advancing Solutions to Health Disparities"

Committee:

District Programs & Activities Finance Grants & Policy Outreach REAL

Purpose: DPAC

Meeting Date: June 23, 2014

Date and Time of Next Meeting: July 27, 2014, 6:30 pm

Chair: J. Vern Cromartie, Ed.D.

Board Member: Emmanuel Ogunleye

The meeting was attended by Director J. Vern Cromartie and Director Emmanuel Ogunleye. Chief Executive Officer Bobbi Palmer was absent. The meeting was also attended by Kelly Dunham of CPR FAST.

Agenda Item: Review/Discuss CPR FAST

Action Minutes

The DPAC discussed the agenda item as scheduled. Kelly Dunham, a staff member with CPR FAST, gave a report on a proposed work plan to be implemented by her agency. Based on her report, the work plan calls for funding in the amount of \$8,159. The funding breaks down as follows:

- \$1,959 Funds will be used to update the agencies with pads, batteries, and signs to identify the AEDs.
- \$1,600 Funds will be used to pay for the yearly medical direction for the AEDS installed with LMCHD funds. The idea is to provide verification to the LMCHDB that the AEDs are in working order and are in compliance with the required standards.
- \$4,600 Funds will be used to install two new AEDs at sites to be determined. Each AED costs \$2,300.

Director Cromartie and Director Ogunleye reached consensus to recommend that the LMCHDB fund the AED Program in the amount of \$8,159 and that matter be placed on the agenda at the

next LMCHDB as an action item. The DPAC also requests staff to contact Kelly Dunham and place her on the agenda of the next LMCHDB to make a presentation about the work plan.

Needs Staff Assistance **xx**

Needs to Go to Full Board **xx**

2. Agenda Item: Review/Discuss STAND

Action Minutes

The DPAC discussed the agenda item as scheduled. The DPAC briefly discussed the STAND. Director Cromartie and Director Ogunleye reached consensus to ask CEO Palmer to invite a STAND representative to come to the August DPAC meeting to discuss the proposal which requested \$124,429.09 in funding from the LMCHD. Of that total, \$37,523 is earmarked for a Community Education Coordinator.

Needs Staff Assistance **xx**

Needs to Go to Full Board **xx**

3. Agenda Item: Review and Discuss All Midterm and Final Reports Received by the LMCHD from District Sponsored Programs in April 2014 and May 2014

Action Minutes

The DPAC discussed the agenda item as scheduled. CEO Palmer was not present to inform Director Cromartie and Director Ogunleye whether the LMCHD received any midterm and final reports from District Sponsored Programs in May 2014 and June 2014. It should be noted that DPAC was not sent any midterm and final reports received by the LMCHD from District Sponsored Programs in May 2014 and June 2014.

Needs Staff Assistance **xx**

Needs to Go to Full Board **xx**

4. **Agenda Item:** Review and Discuss All Work Plans Received by the LMCHD from District Sponsored Programs in April 2014 and May 2014

Action Minutes

The DPAC discussed the agenda item as scheduled. CEO Palmer was not present to inform Director Cromartie and Director Ogunleye whether the LMCHD received any work plans from District Sponsored Programs in May 2014 and June 2014. It should be noted that DPAC was not sent any work plans received by the LMCHD from District Sponsored Programs in May 2014 and June 2014. Kelly Dunham did attend the meeting and presented a AED work plan from CPR Fast.

Needs Staff Assistance **xx**

Needs to Go to Full Board **xx**

5. **Agenda Item:** Review/Discuss the Good Health Best Practices Award

Action Minutes

The DPAC discussed the agenda item as scheduled. Director Cromartie and Director Ogunleye both reported that they have not identified another potential recipient for the Good Health Best Practices Award. CEO Palmer was not present to issue her input.

Needs Staff Assistance **xx**

Needs to Go to Full Board **xx**

6. **Agenda Item:** Review/Discuss the LMCHD Bulletin

Action Minutes

The DPAC discussed the agenda item as scheduled. Director Cromartie stated the next issue of the *LMCHD Bulletin* has been completed and is now camera ready. A copy of the camera ready issue was brought to the DPAC meeting. Director Cromartie and Director Ogunleye reached consensus to recommend that the full LMCHDB vote to approve the camera ready copy as-is with the exception of the correction identified by Director Vera at the Finance Committee meeting. Director Cromartie and Director Ogunleye reached consensus to have the cover story for the Fall 2014 issue of bulletin to focus on the LMCHD Community Garden and have Director Condit write the article. Director Cromartie and Director Ogunleye reached consensus to recommend that the full LMCHDB approve the following DPAC 2014-2015 budget:

\$2,250	<p><i>LMCHD Community Update Bulletin</i></p> <p>\$750 for the Spring 2014 issue (targeted release July 2014) \$750 for the Fall 2014 issue (targeted release date November 2014) \$750 for the Spring 2015 issue (targeted release date May 2014)</p>
\$1,750	<p>Good Health to Youth Forum</p> <p>\$875 for the Fall 2014 event \$875 for the Spring 2015 event</p> <p>The forums will feature a guest The forums will feature a guest facilitator who will receive an honorarium of \$300 and \$575 will go toward the food and incentive prizes to encourage participation in the pre-test and post-test.</p>
\$1,750	<p>Good Health to Adults Forum</p> <p>\$875 for the Fall 2014 event \$875 for the Spring 2015 event</p> <p>The forums will feature a guest facilitator who will receive an honorarium of \$300 and \$575 will go toward the food and incentive prizes to encourage participation in the pre-test and post-test.</p>
\$5,750	Total Budget

Needs Staff Assistance **XX**

Needs to Go to Full Board **XX**