



Committee:

District Programs & Activities Finance Grants & Policy Outreach REAL

Purpose: DPAC

Meeting Date: May 27, 2014

Date and Time of Next Meeting: June 23, 2014, 6:30 pm

Chair: J. Vern Cromartie, Ed.D.

Board Member: Emmanuel Ogunleye

The meeting was attended by Director J. Vern Cromartie, Director Emmanuel Ogunleye, and Chief Executive Officer Bobbi Palmer. The meeting was also attended by Kelly Dunham of CPR FAST. Brown Act.

1. **Agenda Item:** Review/Discuss CPR FAST

Action Minutes

The DPAC discussed the agenda item as scheduled. Kelly Dunham, a staff member with CPR FAST, gave a report on AEDs in service at First Baptist Church, Pittsburg City Hall, Lions Center for the Visually Impaired, Riverview Middle School, Contra Costa library in Bay Point, and Contra Costa College Library in Pittsburg. She gave the following information:

- * First Baptist Church has one AED. One set of the pads is okay and one set of pads is expired. The battery will be good until October 2014. First Baptist has no medical direction in the form of a prescription for the AED unit by a medical doctor. The location of the AED is not good.
- * Pittsburg City Hall has three AEDs. Of the three AEDs, LMCHD paid for two to be installed. All three of the AEDs have okay pads and batteries. Pittsburg City Hall has no medical direction in the form of a prescription for the AED units by a medical doctor. The locations of the AEDs are good.
- *Lions Center for the Visually Impaired has one AED. The pads have expired and the battery is good until October 2014. Lions Center for the Visually Impaired has no medical direction in the form of a prescription for the AED unit by a medical doctor. The location of the AED is good.

* Riverview Middle School has three AEDs. The pads have expired and the battery is good on all three AEDS. Riverview Middle School has no medical direction in the form of a prescription for the AED units by a medical doctor. The locations of the AEDs are good.

*Contra Costa County Library in Bay Point has one AED. The pads have expired and the battery is good. Contra Costa County Library in Bay Point has no medical direction in the form of a prescription for the AED unit by a medical doctor. The location of the AED is good.

*Contra Costa County Library in Pittsburg has one AED. The pads have expired and the battery is good. Contra Costa County Library in Bay Point has no medical direction in the form of a prescription for the AED unit by a medical doctor. The location of the AED is good.

Kelly Dunham closed her report by recommending that (1) all sites update their medical direction; (2) all sites update their AED equipment in the form of pads and batteries; and (3) all sites need to have people trained to use the equipment. DPAC recommended that CPR FAST prepare a proposal for services that will be reviewed by the full LMCHD Board of Directors.

Needs Staff Assistance **xx**

Needs to Go to Full Board **xx**

2. Agenda Item: Review/Discuss STAND

Action Minutes

The DPAC discussed the agenda item as scheduled. The DPAC briefly discussed the STAND proposal which asks for \$124,429.09 in funding from the LMCHD. Of that total, \$37,523 is earmarked for a Community Education Coordinator. The DPAC asked CEO Palmer to invite a STAND representative to come to a DPAC meeting to discuss the proposal.

Needs Staff Assistance **xx**

Needs to Go to Full Board **xx**

3. Agenda Item: Review and Discuss All Midterm and Final Reports Received by the LMCHD from District Sponsored Programs in April 2014 and May 2014

Action Minutes

The DPAC discussed the agenda item as scheduled. CEO Palmer informed Director Cromartie and Director Ogunleye that the LMCHD did not receive any midterm and final reports from District Sponsored Programs in April 2014 and May 2014. It should be noted that DPAC was

not sent any midterm and final reports received by the LMCHD from District Sponsored Programs in April 2014 and May 2014.

Needs Staff Assistance **xx**
Needs to Go to Full Board **xx**

4. **Agenda Item:** Review and Discuss All Work Plans Received by the LMCHD from District Sponsored Programs in April 2014 and May 2014

Action Minutes

The DPAC discussed the agenda item as scheduled. CEO Palmer informed Director Cromartie and Director Ogunleye that the LMCHD did not receive any work plans from District Sponsored Programs in April 2014 and May 2014. It should be noted that DPAC was not sent any work plans received by the LMCHD from District Sponsored Programs in April 2014 and May 2014.

Needs Staff Assistance **xx**
Needs to Go to Full Board **xx**

5. **Agenda Item:** Review/Discuss the Good Health Best Practices Award

Action Minutes

The DPAC discussed the agenda item as scheduled. Director Cromartie, Director Ogunleye, and CEO Palmer all reported that they have not identified another potential recipient for the Good Health Best Practices Award.

Needs Staff Assistance **xx**
Needs to Go to Full Board **xx**

6. **Agenda Item:** Review/Discuss the LMCHD Bulletin

Action Minutes

The DPAC discussed the agenda item as scheduled. Director Cromartie stated the next issue of the *LMCHD Bulletin* is still making progress. He stated once again that the next issue will focus on the LMCHD's Grants Program and District Sponsored Program. It will also include messages from the LMCHD Board President, LMCHD CEO, and notices about the deaths of

Darnell Turner, Jess Reyes, and Thais Townley. Director Cromartie stated that he will serve as the editor of the LMCHD Community Update Bulletin and will meet with Melinda Harris to fine tune the upcoming issue.

Needs Staff Assistance **xx**

Needs to Go to Full Board **xx**