



Committee:

District Programs & Activities Finance Grants & Policy Outreach REAL

Purpose: REAL

Meeting Date: March 13, 2014

Date and Time of Next Meeting: April 10, 2014

- Chair:** Emmanuel Ogunleye
- Board Member:** Eva Vera
- Staff:** Bobbi Palmer, CEO

3. Review/Discuss suggestions and parameters for Board Room modifications (Cont'd. 2-13-14)

Action Minutes

Needs Staff Assistance

Needs to Go to Full Board

- Carrie Shores of Larson Shores Architectural & Interiors asked to be removed as a potential contractor. Staff requested to furnish budget and communicate to potential contractors that no engineering or major electrical will be involved with the project. Staff to invite interior designers to submit bids. Also, directed staff to respond back to Gregor Markel of Dahlin Group re: questions in original proposal. Continue review of bids at the next REAL Committee meeting.

4. Review/Discuss enforcement measures for Employee designated parking

Needs Staff Assistance

Needs to Go to Full Board

- Legal counsel will review Contra Costa County's concerns regarding the three designated parking spaces and the language in the lease agreement. This will be reviewed at the next REAL Committee meeting.

"A Public Entity Serving East County"

5. Review/Discuss advertising for bid or officially requesting Contra Costa County to upgrade ramps to meet ADA requirements, based on Four Leaf Consultant findings (Cont'd. 2-12-14)

- | | Needs Staff Assistance | Needs to Go to Full Board |
|--|-------------------------------------|-------------------------------------|
| <ul style="list-style-type: none"> Referred to legal counsel to draft letter. Continued to next REAL Committee meeting. | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

6. Review/Discuss Security Policy for LMCHD wing (Cont'd. from 1/9/14, 2-13-12)

- | | Needs Staff Assistance | Needs to Go to Full Board |
|---|-------------------------------------|-------------------------------------|
| <ul style="list-style-type: none"> Reviewed sample policies and recommended revisions for creation of LMCHD policy related to door access and security camera. Staff to forward draft policy and forward to attorney for final policy. | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

7. Review/Discuss LMCHD loan repayment plan/settlement agreement (Cont'd. from 1/9/14, 2/13/14)

- | | Needs Staff Assistance | Needs to Go to Full Board |
|--|--------------------------|---------------------------|
| <ul style="list-style-type: none"> Members to participate in the CSDA Webinar – “Ask the Experts: CSDA Finance Corporation” on April 2, at 11:30 a.m. | <input type="checkbox"/> | <input type="checkbox"/> |

8. Review/Discuss appraisal of excess property for relevant value (Cont'd. from 1/9/14, 2/13/14)

- | | Needs Staff Assistance | Needs to Go to Full Board |
|--|--------------------------|---------------------------|
| <ul style="list-style-type: none"> Recommended not to sell property/land Consider Garden expansion | <input type="checkbox"/> | <input type="checkbox"/> |