



“Advancing Solutions to Health Disparities”

Committee:

District Programs & Activities Finance Grants & Policy Outreach REAL

Purpose: DPAC

Meeting Date: January 27, 2014

Date and Time of Next Meeting: February 24, 2014, 6:30 pm

Chair: J. Vern Cromartie, Ed.D.

Board Member: Emmanuel Ogunleye

The meeting was attended by Director J. Vern Cromartie, Director Emmanuel Ogunleye, Chief Executive Officer Bobbi Palmer, Two STAND Representatives, Two MEW Representatives, and Willie Mims. Director Linda Strong also attended the meeting but did not participate because of Brown Act stipulations.

1. **Agenda Item:** Presentation by STAND Representative Regarding Community Violence

Action Minutes

The DPAC discussed the agenda item as scheduled. Two representatives from STAND gave a report on their organization's activities in Contra Costa County. They focused on a violence initiative in West Contra County. Director Ogunleye emphasized to the STAND representatives that LMCHD is interested in developing an initiative to counter bullying among youth in Pittsburg and Bay Point. The DPAC invited STAND to return within 60 days to continue the discussion on such an initiative.

Needs Staff Assistance

Needs to Go to Full Board

2. **Agenda Item:** Presentation by Monique Sims—African American Baby Shower Event

Action Minutes

The DPAC discussed the agenda item as scheduled. Dr. Monique Sims, the executive director of MEW, presented the final report of the African American Baby Shower Event. Dr. Sims stated that she considered the event to be very successful in that targeted goals were met. However, Dr. Sims stated that the event was hampered by the fact that the organizers did not receive any LMCHD funds until the day of the event. In response, CEO Bobbi Palmer stated that staff had problems cutting a check off cycle. Dr. Sims also stated that she had some problems identifying the appropriate reporting forms on the LMCHD website. Willie Mims, an official with another organization, stated that they had the same problem too. The two DPAC committee members reached consensus to recommend that the full LMCHD Board set a policy wherein all forms for the three types of funding will be clearly delineated on the website to foster accurate reporting. Director Cromartie said that he attended the African American Baby Shower and was very impressed with event, especially the workshop which involved the fathers. The two DPAC members reached consensus to recommend to the full Board that it continue to support the event as a District Sponsored Program instead of a grant. CEO Bobbi Palmer emphasized that LMCHD funds must be spent on the proposed activities and reports must be turned in on a timely basis.

Needs Staff Assistance **XX**

Needs to Go to Full Board **XX**

3. **Agenda Item:** Review and Discuss All Mid-term and Final Reports Received by the LMCHD from District Sponsored Programs in December and January 2014

Action Minutes

The DPAC discussed the agenda item as scheduled. Bobbi Palmer, the LMCHD CEO, informed Director Cromartie and Director Ogunleye that the LMCHD did not receive any mid-term and final reports from District Sponsored Programs in December 2013 and January 2014. However, there was a final report from MEW regarding the African American Baby Shower in the packet the DPAC members received on the night of the meeting.

Needs Staff Assistance **XX**

Needs to Go to Full Board **XX**

4. **Agenda Item:** Review and Discuss All Correspondence Received by the LMCHD from District Sponsored Programs in December 2013 and January 2014

Action Minutes

The DPAC discussed the agenda item as scheduled. Bobbi Palmer, the LMCHD CEO, informed Director Cromartie and Director Ogunleye that the LMCHD did not receive any correspondence from District Sponsored Programs in December 2013 and January 2014. It should be noted that DPAC was not sent any correspondence received by the LMCHD from District Sponsored Programs in December 2013 and January 2014.

Needs Staff Assistance **xx**

Needs to Go to Full Board **xx**