

## Committee:

District Programs & Activities  Finance  Grants & Policy  Outreach  REAL

Purpose: REAL

Meeting Date: January 9, 2014

Date and Time of Next Meeting: February 13, 2014

- Chair:** Emmanuel Ogunleye
- Board Member:** Eva Vera
- Staff:** Bobbi Palmer, CEO

### 1. Review/Recommend re: suggestions and parameters for Board Room modifications (cont'd. from 8/8/13, 9/12/13)

Action Minutes	Needs Staff Assistance	Needs to Go to Full Board
<ul style="list-style-type: none"> <li>• Committee to determine funding to renovate</li> <li>• Suggested to cap redesign at \$50,000</li> <li>• Invite 3 design teams to meet with committee</li> <li>• Suggested to review first proposal and customize to our needs</li> <li>• Continue discussion ar February 13 REAL Committee meeting</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### 2. Review Notice to Contractors/Invitation to Bid re: findings of Four-Leaf Consulting re: Pittsburg Health Center accessibility improvements

Action Minutes	Needs Staff Assistance	Needs to Go to Full Board
<ul style="list-style-type: none"> <li>• Continue work to secure bids</li> </ul>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

### 3. Review/Discuss Security Policy for LMCHD wing

Action Minutes	Needs Staff Assistance	Needs to Go to Full Board
<ul style="list-style-type: none"> <li>• Board Attorney working on policy</li> <li>• Master Access – CEO and current Board President and Officer</li> <li>• Current "Master" keys to be returned upon issuance of swipe card</li> </ul>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**4. Review/Discuss LMCHD loan repayment plan/settlement agreement**

**Needs Staff  
Assistance**

**Needs to Go  
to Full Board**

- CSDA Webinar – “Ask the Experts: CSDA Finance Corporation – April 2, 2014, 11:30 a.m.
- CSDA Webinar – “Best Practices in Managing Special District Investments” – June 11, 2014, 10:00 a.m.

Continue to next REAL Committee meeting.

**5. Review/Discuss appraisal of excess property for relevant value**

**Action Minutes**

**Needs Staff  
Assistance**

**Needs to Go  
to Full Board**

Recommended to put together questions for Attorney Peterson for next REAL Committee Meeting:



- What can we do with the undeveloped property?
- If we develop the property, where does the profit go?
- If necessary, can the property be used as collateral for building (loan) and parking structure?
- Based on agreement with County, can LMCHD negotiate in 2018 at will?

Continue to next REAL Committee meeting.



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- Include estimate of cost & memo stating bid efforts



## 2. Review/Discuss bids for security entry system

	Needs Staff Assistance	Needs to Go to Full Board
<ul style="list-style-type: none"> <li>• Bay Alarm Representative to email additional information regarding buying vs. leasing monitoring service vs. panic button alarm camera system</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Protection 1 Need quote for card reader entry system Need detail quote for camera system 2 camera vs. 4 camera Price can be negotiated</li> </ul>		
<ul style="list-style-type: none"> <li>• ADT 2 cameras vs. 4 cameras package (outside camera included) Need card reader quote Price open for negotiation</li> </ul>		

## 3. Review/Discuss request to provide information regarding curb/ramp delineation and Pittsburg Health Clinic

Action Minutes	Needs Staff Assistance	Needs to Go to Full Board
<ul style="list-style-type: none"> <li>• Continued to August 8 REAL Committee meeting</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**4. Review/Discuss design ideas and budget for Board Room modification**

**Action Minutes**

**Needs Staff Assistance**

**Needs to go to  
full Board**

- Continued to August 8 REAL Committee meeting



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