

**REQUEST FOR PROPOSAL
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT**

The Los Medanos Community Healthcare District (LMCHD) is accepting proposals from CPA firms to provide audit services for our organization in the future. We invite your firm to submit a proposal to us **by March 8, 2010**, for consideration.

The proposal is expected to cover the following services: 1) provide an audit of the LMCHD financial statements for the fiscal year ended June 30, 2010, 2) the audit must be performed in accordance with generally accepted accounting principles (GAAP) in the United States of America 3) the objective of the audit is to express opinions on the fairness, in all material aspects, of the presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America 3) a minimum of 10 copies of each audit report is required 4) an exit interview to review the draft audit report and/or Management Letter shall be held with the President, Treasurer, Finance Committee and any other relevant parties 5) completion of the audit before December 31, 2010.

To be considered, a copy of your proposal must be received by Barbara Kee at LMCHD, P.O. Box 8698, Pittsburg, CA 94565, by 12:00 noon on March 8, 2010. We would also appreciate a response if you decline to submit a proposal. Please include a copy of your last Peer Review Report. The LMCHD reserves the right to reject any or all proposals submitted.

It is anticipated the selection of a firm will be completed by April 12, 2010. Following the notification of the selected firm it is expected a contract will be executed between both parties by May 12, 2010.